

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, DECEMBER 7, 2016**

A Board of Education meeting was called to order at 6:00 p.m. by President, Ethan G. Day, in the Board of Education room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Ethan G. Day, President
Mr. Brian Milk, Vice-President
Mr. Timothy Crumb
Mrs. Karen Hendershott
Mrs. Tammie McCauley
Mr. Scott Youngs – (Arrived @ 6:02 p.m.)
Mr. Seth Barrows

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal and Director of Athletics & PE
Mrs. Carole Stanbro, Interim Primary School Principal
Mrs. Sarah Wiggins, Director of Special Programs
Mr. Jordon Lilley, Buildings & Grounds and Transportation Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Crumb, seconded by Milk, to adjourn to Executive Session for the following at 6:01 p.m.:
 - To review special education placements for particular students and to consider them for approval.
 - To discuss a matter leading to the employment of a particular person in the area of elementary instruction.

EXECUTIVE SESSION

Yes-6, No-0

- Motion made by Milk, seconded by Crumb, to adjourn Executive Session at 6:24 p.m.

ADJOURN EXECUTIVE SESSION

Yes-7, No-0

- President Day reconvened the meeting 6:26 p.m.

RECONVENE

- None.

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Hendershott, seconded by Crumb, to approve the following placement(s):
#710023590; #710023615; #710023529; #710123296;
#710123428; #710022304; #710023528; #710023527.

SPECIAL EDUCATION PLACEMENTS

Yes-7, No-0

- Motion made by Milk, seconded by Hendershott, to approve the minutes for the regular meeting held on November 16, 2016 as presented.

**APPROVE MINUTES
11/16/16**

Yes-7, No-0

CALENDAR

- December 9 – ½ days for Elementary (PM Parent Conferences)
– 11:00 dismissal
- December 9 – PTO Family Movie Night – 6:30 p.m. – Auditorium
- December 13 – Interact Blood Drive – 8:00-2:00 – Auditorium Lobby
- December 14 – Budget Cmte. Meeting – 4:00 p.m.
- December 15 – HS Band/Jazz Band/MS Chorus Holiday Concert – 7:00 p.m. – Auditorium
- December 20 – Intermediate Holiday Concert – Band/Chorus – 7:00 p.m. – Auditorium
- December 21 – Board of Education Meeting – 6:00 p.m.
- December 26-January 2 – Holiday Recess

PUBLIC COMMENT:

- None.

**REPORT(S):
MIDDLE SCHOOL FIRST
QUARTER REPORT**

- Timothy Calice, Middle School Principal, reported on the following activities/accomplishments at the Middle School during the first quarter of the 2016-17 school year:
 - Students and staff had a nice start to the school year.
 - Staff are making a concerted effort to work on strengthening literacy (which is a LINKS goal). Working collaborative to develop a vocabulary challenge, and a word wall are some of the activities implemented.
 - Continuing to do "Greene Day" (Olweus) monthly activities which are focused on character education.
 - Student Council working with the high school on the canned food drive, with a goal of 2,000 items.
 - Winter Carnival will be held on December 23rd. Items are donated that students can purchase with tickets. All money raised is donated to a charity chosen by students. This year a donation will be made to the local food bank.
 - Approximately 1/3 of middle school students (70) participated in the Middle School Footlights presentation.
 - Academically, 44 middle school students were on High Honor Roll and 59 were on Honor Roll, representing 47% of middle school students.
 - Mr. Calice thanked the Board for changing the staff development day in October which allowed all middle school staff to attend the state middle school conference. Staff members are utilizing ideas taken away from the conference.

**HIGH SCHOOL FIRST
QUARTER REPORT**

- James Walters, High School Principal, reported on the following activities/accomplishments at the High School during the first quarter of the 2016-17 school year:
 - Students and staff had a good start to the school year.
 - Continue to work on the collaborative relationship with Raymond. Mr. Ethan Leet, Physics Teacher, has set up tours for his physics classes and some engineers from Raymond will be participating in STEAM night.
 - Lila Page, Librarian, and Jessica Schindler, Biology Teacher, have received a \$1,000 grant to develop a "maker space" in the library. The space is designed to encourage and foster creativity and invention.
 - Academically, 2/3 of high school students made Honor or High Honor Roll the first quarter (61% - 9th grade; 47% - 10th grade; 63% - 11th grade; and 65% - 12th grade). Students who were ineligible, on probation, or endangered.

- the percentages were 11% - 9th grade; 18% - 10th grade; 19% - 11th grade; and 3% - 12th grade.
 - Development of an "On a Roll" list for students who are working hard, but not quite making the grade for honor or high honor roll will also be recognized.
 - Direct correlation between excessive absences and rates of failing. If students are absence 50% or lower, then their chances of failing are 50/50.
 - Student Council is working on the canned food drive and also have developed student initiated activities such as the creation of 7 pillars of character posters.
 - Scheduling process for next year has begun. Currently offering 9 college courses in which students can earn 17-30 credits. Looking at a good balance of college courses and regular classes. Colleges are in agreement that giving students a good 1 year early start is preferable over 2 years.
- Mark Rubitski, Business Manager, reviewed the Smart Bond Investment Plan Draft and the proposed timeline with the Board.
- SMART BOND
INVESTMENT PLAN
DRAFT REVIEW**
- Greene can apply for 1.4 million dollars from the State Bond allocation in six major categories. Greene has chosen three – school connectivity, classroom learning technology, and high tech security features. Specific dollar amounts for each category is still being determined.
 - DCMO BOCES does an annual assessment report for infrastructure requirements which will help develop our plan in the area of school connectivity.
 - In classroom learning technology, there is a gap in training and most of our equipment purchases are met through an IPA with DCMO BOCES.
 - Day Automation has done a proposal regarding district security system needs including schematics of all the buildings. Their proposal is a cadillac version of a security system (\$900,000) which the district is reviewing with administrators to scale back. Original system was installed in 2003 and there are many holes and hardware issues.
 - When dividing up where to spend the funds, changing technology in the area of classroom devices needs to be considered and our ability to use IPA's for purchasing.
 - As funds are spent, the state will reimburse. There is no Defined time frame for using the money.
- Board member, Tammie McCauley, asked who is on the Technology Committee and who has the vision of where the district needs to be in five years?
- Mr. Rubitski stated that Kim Kalem heads the district Technology Committee which is made up of representatives for each building.
- Security is a definite need and will be a quick fix.
 - Infrastructure – we know this year's needs and then will need to look forward probably a 2 year plan.
 - Technology short term needs can be addressed with bond funds and then use IPA's to reach further goals.
 - Numerous submittals can be made as areas are more definitively defined.
- It was suggested that the Board Curriculum & Technology Committee meet with the district Technology Committee to review the plan and the district needs.
- Mr. Rubitski then reviewed the Smart Bond Checklist with the Board which set forth a timeline for the various steps to submit the proposed plan.

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SMART BOND
CHECKLIST**

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- The checklist set forth an approval date by the Board of the preliminary plan on December 21, 2016 and a final Board approval and submittal date of February 15, 2017.

- Several Board members requested that more time be given to review the preliminary plan. Mark Rubitski stated that he will have specific items and specific dollar amounts for each category as soon as they are reviewed with the administrators. He also stated that he will send the Board copies of the Day Automation and BOCES assessments.

- President Day suggested that the Curriculum and Technology Board Committee meet and discuss each category and what funds are allocated to each. Perhaps submittal can be category by category with Security being the first one. Specifics for each category can be decided as we go, but the amounts designated to each need to be set.

**BOARD COMMITTEE
REPORTS:**

- **Policy Committee:** President Day reported that the committee met last week and supports the decision to purchase the Policy Manual from Hogan & Sarzynski for \$3,000. Initially, the Board will focus on a review of the required legal policies. A few will be reviewed for adoption and addition to our manual at each meeting.

- Interim Superintendent Daniels, stated that the manual will come digitally so that updates can be made.

- **Buildings & Grounds Committee:** Board member, Milk, stated that a walk-through of the bus garage facility was completed. LED lighting, new overhead doors, completion of epoxying floor for ease in clean-up are all good additions. Wish list items noted were: the need for 2 bathrooms; larger office space; 40x60 pole barn; and a generator to run pumps in case of an electrical outage. It was noted that the new automatic bus wash system is nice and includes service on equipment by the supplier of the soap used as long as the district continues to use their soap.

- The next tour probably in January will be the GEO thermal system and basement areas of the middle/high school.

TRANSPORTATION: - None.

EDUCATION & PERSONNEL:

**CREATE POSITION –
RTI INSTRUCTOR**

- **The Superintendent of Schools recommends the following Board action:**

- Motion made by Crumb, seconded by McCauley, to create 1 FTE temporary RTI Instructor (Elementary Certification) grant-funded position to commence January 3, 2017 and end June 30, 2017.

Yes-7, No-0

**APPOINTMENT(S):
SARAH ROTH – LTA -**

A motion was made by Crumb, seconded by Milk, to make the following probationary appointment:

Name of Appointee: Sarah Roth

Tenure Area: Licensed Teaching Assistant

Date of Commencement of

Probationary Service: November 28, 2016

Expiration Date of

Probation: November 27, 2020

Certification Status: Certified Elementary Teacher

Yes-7, No-0

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- Motion made by Youngs, seconded by Milk, to appoint Sarah Roth, LTA, as Morning Program Co-Advisor, effective November 28, 2016.
Yes-7, No-0

**MORNING PROGRAM
CO-ADVISOR – SARAH
ROTH**

- Motion made by Youngs, seconded by Milk, to appoint Timothy Calice, Middle School Principal, as the District's Title IX Compliance Officer effective December 8, 2016.
Yes-7, No-0

**TITLE IX
COMPLIANCE
OFFICER – TIMOTHY
CALICE**

- Motion made by Youngs, seconded by Milk, to appoint Rachel Beck as an unpaid Intern Social Worker from Mansfield University Social Work Program effective January 9, 2017 through May 5, 2017.
Yes-7, No-0

**INTERN SOCIAL
WORKER – UNPAID-
RACHEL BECK**

- Motion made by Youngs, seconded by Milk, to appoint the following individuals to the Substitute Rosters for the 2016-2017 school year:
Effective December 8, 2016
 - Amanda Libous – Substitute Teacher Aide K-5
 - Ashley Lawrence – Substitute Teacher & LTA K-5, effective December 8
 - Troy Lobdell – Substitute Custodial Worker
 - Donna Marie Utter – Substitute Typist – effective November 28, 2016Yes-7, No-0

SUBSTITUTE ROSTERS

- Motion made by Youngs, seconded by Milk, to appoint the following winter 2016/17 coaches effective December 8, 2016:
 - Sarah Jensen – Bowling – Varsity Assistant Coach
 - Mary Katherine Dugue – Modified Swimming Coach
 - Justin Marcin – Modified Wrestling CoachYes-7, No-0

**COACHING ROSTER
WINTER 2016/17**

- Motion made by Youngs, seconded by McCauley, to approve a Driver Education program for the summer of 2017.
Yes-7, No-0

**DRIVER EDUCATION
PROGRAM**

- Motion made by McCauley, seconded by Hendershot, to modify the academic calendar for the 2016-2017 school year as follows:
 - January 27, 2017 will be a Conference Day
 - March 10, 2017 will be a regular day of student attendance
 - June 13, 2017 will be a Regents dayYes-7, No-0

**MODIFY ACADEMIC
CALENDAR**

- Motion made by Youngs, seconded by Milk, to authorize the Superintendent to purchase Board Policy materials from legal Counsel, Hogan, Sarzynski, et al. for a sum of \$3,000.
Yes-7, No-0

POLICY MATERIALS

- Motion made by Crumb, seconded by Milk, to accept the Budget Status Reports for October 2016 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.
Yes-7, No-0

**BUSINESS & FINANCE:
REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Youngs, seconded by Crumb, to accept the Treasurer's Report for the extra-curricular activity accounts for the October 2016 as presented.
Yes-7, No-0

**TREASURER'S REPORT
FOR EXTRA-CURR.
ACTIVITY FUNDS**

**INTERNAL CLAIMS
AUDITOR'S REPORT**

- Motion made by Hendershott, seconded by Milk, to accept the Internal Claims Auditor's Report for October 2016 as presented. Yes-7, No-0

**BTD HEAL INSURANCE
CONSORTIUM UPDATE**

- Mark Rubitski, Business Manager, reviewed the following information received at a recent BTD Health Insurance Consortium meeting with the Board:

- End of year 2015-16 fund balance of 42 million dollars.
- Costs have almost doubled in the past 10 years which continues to progress upward.
- Major increase this past year was in hospitalization with expenses up 6% over previous year.
- District who exceeded the 20% threshold received a refund from the consortium. Greene is below the 20% threshold so will not receive a refund this year.
- Greene will not see an adjustment in our modifier for this coming year so we should stay at a 7 ¼% increase.
- Consortium's budget projection for the next three years show increases of 7 ¼%, 7 1/4%, and 7 ¾%.

**ADDITIONAL DISCUSSION
ITEMS:**

- None.

**REVIEW BOARD
OUTSTANDING ACTION LIST**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
5/4/2016	District Safety Plan	BOE and Superintendent	Feb. 1, 2017
7/6/2016	Annual Appointments Review	BOE and Superintendent	Mar. 15, 2017

- Board member, Tammie McCauley, asked if board packet documents could be projected on the white board as was done in the past, or board members have access to iPads at the meeting to pull up the packet documents.

**SUPERINTENDENT'S
REPORT:**

- **Water testing** – Jordan Lilley, reported that lead testing was done at all our facilities with the exception of the pool, toilets, urinals and showerheads. We have received back some results from the middle/high school showing some areas were higher than permissible. The areas designated were classroom sinks, 1 sink in the nurse's office and 2 drinking fountains. A letter will be going out to the public by December 16, 2016. He also noted that it is the fixtures that are at issue and not piping. Sinks need to be clearly marked "Non-potable". BOCES will be creating and distributing tags to be placed on the affected equipment, which will allow for consistent labeling throughout our BOCES.

**PUBLIC COMMENT:
SUE PROSCIA**

- Sue Proscia, Bus Driver, invited the Board to the annual driver's dinner on December 19th at 12:00 p.m. at the Bus Garage.

TAMMIE MCCAULEY

- Board member, Tammie McCauley, commented on the recent Legislative Breakfast. She stated that Bob Mackey did a great job in outlining how poverty is affecting school districts. She also stated that she is passionate about getting parents to start educating students early in their development and wondered how we could educate high school students on future parenting skills. Dave Richards from a neighboring district has developed a

- program which aids in bridging the gap between families and school.

- Other Board comments were made about the changing demographics in Greene and the economic changes which require that both parents work full time jobs. If the state would fund Universal Pre-K that would help take some of the pressure off families and schools.

- Bryan Ayres, Intermediate School Principal and Coordinator of PE and Athletics, thanked the Board for approving the Coaches and the RTI position.

BRYAN AYRES

- James Walters, High School Principal, announced that all high school students recently attended a powerful and sobering Presentation on distracted driving.

JAMES WALTERS

REVIEW COMMITTEE SCHEDULE:

Committee Name:	Last Meeting:	Next Meeting:
Budget	Oct. 26, 2016	December 14, 2016 @ 4:00 p.m.
Building & Grounds	Dec. 1, 2016	December 15, 2016 @ 4:30 p.m.
Transportation	Nov. 2, 2016	
Employee		
Audit	Sept. 21, 2016	
Curriculum & Technology		December 13, 2016 @ 4:00 p.m.
Legislative		
Tenure		
Sabbatical		
Policy	Nov. 30, 2016	

- An invite to the district technology committee members to attend the Board Curriculum and Technology Committee meeting scheduled for December 13, 2016 at 4:00 p.m.

- Motion made by Crumb, seconded by Milk, to adjourn to Executive Session for the following at 8:03 p.m.:

- To discuss the employment and contract status Of a particular person

EXECUTIVE SESSION

Yes-7, No-0

- Motion made by Milk, seconded by Youngs, to adjourn Executive Session at 9:28 p.m.

ADJOURN EXECUTIVE

Yes-7, No-0

- President Day reconvened the meeting at 9:30 p.m.

RECONVENE

- Motion made by Hendershott, seconded by Milk, to adjourn the meeting at 9:30 p.m.

ADJOURNMENT

Yes-7, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk